FRUITLAND SPECIAL SERVICE DISTRICT
REGULAR BOARD MEETING AGENDA

Thursday, October 8, 2026
10:00 A.M.
Fruitland Special Service District Office

1. CALL MEETING TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT

Members of the public may address the Board regarding matters within the jurisdiction of Fruitland Special Service District. No final action will be taken on matters not listed on the agenda.

4. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- September 10, 2026 Regular Board Meeting Minutes
- Discussion and possible motion

5. UPPER MILL HOLLOW TREATMENT FACILITY PROJECT

- Jones & DeMille Engineering project update
- Condie Construction progress and updated construction schedule
- Receipt of Utah Division of Drinking Water Letter of Plan Approval
- Review of DDW approval conditions and remaining requirements
- Building, piping, electrical service, valves, fire hydrant and site-work update
- Review of field changes and proposed change orders, if applicable
- Review and possible approval of contractor pay application
- Discussion and possible action

6. MILL HOLLOW SOURCE PROTECTION PLAN

- Jones & DeMille proposal and project schedule, if available
- December 2026 submission deadline
- Discussion and possible approval of engineering services

7. OPERATOR REPORT

- Water production and system operations
- Drought and spring-flow conditions
- Leaks, repairs and maintenance
- Water-quality sampling
- Tank levels and inspections
- SCADA modem security and data usage

8. CLERK / ADMINISTRATIVE DIRECTOR REPORT

Administrative and Funding Matters

- CIB funding, annual monitoring and reimbursement requests
- Customer correspondence and connection requests
- Source-protection property-owner notifications

Final Surplus-Property Auction Report

- District truck, lawn mower and 300-gallon fuel tank sold
- Auction proceeds received by the District

Proposed 2027 Water-Rate Structure

- Discussion of proposed conservation rate for monthly usage exceeding 20,000 gallons
- Rates applicable to the first 20,000 gallons would remain unchanged
- Review of customer examples and projected conservation and financial effects
- Proposed effective date of January 1, 2027
- No final rate adoption will occur under this agenda item

December 2026 Regular Meeting and Public Hearings

- Consideration of changing the time of the December 10, 2026 regular board meeting from 10:00 a.m. to 6:00 p.m.
- Consideration of holding the 2027 tentative-budget public hearing and proposed water-rate public hearing during the December 10, 2026 meeting
- Consideration of amending the District's 2026 annual meeting schedule to reflect the December meeting time change
- Authorization for the Clerk / Administrative Director, in consultation with District counsel, to prepare and provide all required notices for the meeting, budget hearing and proposed water-rate hearing
- Discussion and possible motion

2027 Replacement Work-Truck Planning

- Review of operational problems, repairs and recalls affecting the District's current work truck
- Discussion of the need for a reliable replacement work truck equipped with a utility or tool-service body
- Review of preliminary new and used vehicle options
- Consideration of trade-in or other lawful disposition of the current District truck
- Discussion of anticipated cost, available funding and inclusion of the purchase in the proposed 2027 budget
- Consideration of authorizing staff to obtain specifications, trade-in estimates and competitive quotes or bids in accordance with the District's procurement requirements

- No final vehicle purchase or sales contract will be approved under this agenda item
- Discussion and possible direction or motion

9. WATER-SUPPLY CAPACITY, WATER-RIGHT REVIEW AND TEMPORARY HOLD ON NEW CONNECTIONS

Current Water-Supply Conditions

- Review of drought conditions and declining spring production
- Review of existing system demand, source capacity, treatment capacity, storage and committed connections
- Discussion of the District's ability to serve additional connections reliably and within its available water rights
- Identification of the engineering, legal and administrative information needed to determine the District's current connection capacity

Temporary Hold on New Meter Sales and Connection Commitments

- Consideration of temporarily suspending the sale of new meters and the approval or issuance of new water-service connections, will-serve letters and other new service commitments while the District completes its capacity and water-right review
- Consideration of the proposed effective date, duration, scope and exceptions for the temporary hold
- Review of pending applications, previously issued commitments, prepaid connections and other existing contractual or legal obligations
- Consideration of findings concerning drought, declining spring production, available water rights, system capacity and protection of existing customers
- Consultation with District counsel regarding the form and legality of the temporary hold
- Discussion and possible adoption of a resolution establishing a temporary hold, subject to legal review

Comprehensive Water-Right Review

- Review of the proposed scope, schedule and cost for a comprehensive review of the District's water rights, conveyances, change applications, proof requirements, depletion limitations, water shares, points of diversion, places and periods of use, and existing connection commitments
- Consideration of authorizing Jones & DeMille Engineering to retain Bob Leake as a subconsultant to conduct the water-right review
- Consideration of approving Jones & DeMille's proposal, contract or contract amendment, subject to compliance with applicable procurement requirements
- Consideration of establishing a not-to-exceed contract amount
- Consideration of authorizing the Board Chair to execute the approved contract documents
- Direction regarding coordination among Bob Leake, Jones & DeMille Engineering, District counsel, the District's operator and administrative staff
- Discussion and possible motion

10. FINANCIAL REPORT

- Review of District payables
- Treatment-facility project expenditures
- CIB reimbursement requests
- 2027 budget preparation, including proposed funding for a replacement work truck
- Discussion and possible motion to approve financial reports and payables

11. CONSIDERATION AND POSSIBLE ACTION TO ENTER A CLOSED MEETING

The Board may enter a closed meeting for one or more purposes permitted under Utah Code §52-4-205, including strategy sessions to discuss pending or reasonably imminent litigation and/or the purchase, exchange or lease of real property.

12. RETURN TO OPEN MEETING AND POSSIBLE ACTION

Any final action concerning matters discussed during the closed meeting will be taken in the open meeting.

13. BOARD MEMBER REPORTS AND ITEMS FOR FUTURE AGENDAS

No final action will be taken on matters not properly listed on this agenda.

14. CONSIDERATION AND POSSIBLE ACTION TO ADJOURN

NOTICE OF SPECIAL ACCOMMODATION

In compliance with the Americans with Disabilities Act, individuals needing special accommodations to participate in this meeting should contact Fruitland Special Service District in advance of the meeting.

CERTIFICATE OF POSTING

I certify that this agenda was posted in accordance with the Utah Open and Public Meetings Act.

Judy Wilkerson
Clerk / Administrative Director

Date posted: _____
Time posted: _____